

Arrochar & Tarbet Community Development Trust

Minutes of Meeting Tuesday 21st July 2015

1. Welcome, Attendance & Apologies

Attendance

Duncan MacLachlan (Chair) Ronnie MacDonald Colin Adam (Minute Sec)
Ronnie Ross Melanie Tonks Maria Pollard Betty Clark Mark Sutcliffe

Apologies

Lewis Kennedy Lily McKay

2. Minutes of previous meeting & matters arising

The minutes were accepted pending amendments which Colin will make and circulate

Proposed: Ronnie MacDonald 2nd: Mark Sutcliffe

3. Reports

Treasurer

- a. A discussion took place about changing bank accounts and all present agreed that Mark should look into this and provide feedback
- b. There was no financial report available but Mark will have a full one for the next meeting

Campus Management Group

- a. Gillian McGloan has come on board as a new member
- b. The hall will now be charged for water. This is due to the fact that the hall has a permanent Alcohol License. The CMG had discussed the option of moving to an Occasional License but deemed this not to be the best move. A discussion took place on the whole water charge issue
- c. Gill Dunbar has been voted in as Treasurer by the CMG
- d. Accounts were handed out showing a balance of £29,000 in the bank. There are 6 outstanding invoices totalling about £1000 being chased up

- e. The Electricity bill for the hall greatly increased in April

3 Villages Café and Pit Stop

- a. Income from both are still increasing but the staff wages have also increased
- b. Colin is producing financial information on income and expenditure but does not receive any detailed information on wage costs as yet. Once he receives this information he will produce monthly financial reports for the Trust

Store Lease Renewal

- a. Duncan gave an update on the store and problems that Iain had encountered due to the state of the building. Iain is considering whether it is viable for him to continue and will make an offer for us to consider

Hall Management Proposal and TOR

- a. Sue reported that nothing further had been done. Maria stated that all models should be investigated so an informed decision can be made
- b. A discussion took place on the TOR and Structure of the Hall/Trust. Colin suggested that we use Maria's expertise and get her to complete a SWOT analysis on the hall. Sue stated that this was not acceptable and indicated that there would be a mass walk out from the CMG and staff if Maria conducted this. After a lengthy discussion it was agreed that Mark and Sue would speak to the CMG and staff to reassure them that the analysis is not any form of investigation or assessment of them personally.

Premises Manager

- a. Following Iain's resignation we need a premises manager for the hall. Colin had been asked to do the job as he was one of the only two remaining license holders. The CMG were unaware that Colin had been asked and they agreed that Sue should complete the course to gain a Personal License. After a short discussion Colin stated that he was more than happy for Sue to take on the role as he had only agreed to do it so there was no disruption to hall events

Building Fabric Fund

- a. It was agreed that a fund be set up to provide finances for any major building work that may be required in the future
- b. To this end a separate bank account will be opened and the initial sum of £20,000 be deposited in it with annual deposits of £3000. This figure may be subject to change
- c. It was agreed that the three signatories for this account will be Gill Dunbar (HMG Treasurer) Colin Adam (Trust Secretary) and possibly the C.C treasurer

Hall complaint procedure

- a. Sue has produced a complaints procedure and will send it out for feedback

GFG

- a. The application for Development Officer has been submitted and we are waiting a decision
- b. Maria will speak to Arrochar Hotel re our plans

Hydro

- a. Planning for the project has been granted with some restrictions
- b. More work has still to be done and financial support will now be Sought
- c. SSE have given a connection date
- d. Viability for the project is being closely monitored in relation to new Government changes

AOCB

A discussion took place on P.C. Crawford leaving. All present agreed that he had been of great value to the community and will be missed

4. Date of Next Meeting

The date of the next meeting will be Tuesday 18th August @ 19:30 in the Village hall

