

Arrochar and Tarbet Community Development Trust

Meeting of the Campus Management Group, Tuesday 9 December 2014 at 2pm.

1. Attendance

Retta Deerin (chair), Gill Dunbar, Shaline Groves, Mary Haggarty, Stephen Mackenzie (minutes), Melanie Tonks, Maria Pollard, Sue Williams.

2. Apologies

Sue Henderson.

3. Previous Minutes and Matters Arising

RD welcomed Maria Pollard to the meeting and the management group.

Previous minutes were circulated and comments asked for:

- Hope for new cinema nights to happen but no dates confirmed as yet.
- Youth Group now using Pit Stop three nights a week with no problems so far.
- Mike Vass concert, 7th December; thanks to all that helped, it was an enjoyable concert. Possible that Mike could return for another concert.
- Burns Supper: will be held on Saturday 24 January 2015, will possibly be a Trust fund raiser.
- Craft fair was successful, raised c. £600 for the hall.
- The draft function booking form from last time was circulated and approved later in the meeting.
- CMG Roles: unfortunately Eileen Kay has withdrawn from the events organiser role. Concern that Tracey Milton was yet to attend a meeting.
- MT said that menus were under review.

4. Proposals for Change

It has been proposed that the Hall should be leased to the CMG from the Trust. In the process the CMG would become a SCIO, that is, a Scottish Charitable Incorporated Organisation¹. The Hall would pay a nominal rent to the Trust, giving the Trust a baseline income for other activities.

After some discussion, the CMG agreed that these proposals should be supported.

5. Events

Nothing currently planned for by the previously mentioned Burns Supper.

¹More info here: <http://www.oscr.org.uk/charities/becoming-a-charity/scio>

6. Reports

Pit Stop: GD presented the pit stop monthly report. Income up because of £5,000 loan to hall. Otherwise business has been good but is now reducing up to Christmas. Staff hours would have to be reduced as a result.

Christmas Decorations: MH reported that this was progressing well with the tree installed outside the hall and pit stop (thanks to Ian Kay and colleagues for doing this).

CMG Report. Retta read out her report to the Trust Board which is included below as Appendix 1.

Hall Finance Report. SM presented the Hall finance report. Questions were raised about the "Village Hall" category and the apparently negative amount of money for tickets. SM explained that the "Village Hall" was a catchall for expenditure he wasn't sure how to categorise yet, and also that he had made an error processing the Skerryvore ticket money and would need Heather Young's assistance to fix it.

7. Any Other Business

The Institute of Civil Engineers will be building a suspension bridge in the Hall in January. This is a project with Arrochar Primary and they have promised the bridge will be tidied up by the end of the day.²

8. Date and Time of Next Meeting

Tuesday 14 January 2015 at 2pm, Three Villages Hall.

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A1. CMG Report December 2014

Activity in both the Café and the Hall is reducing as expected towards the holiday period. The café hosted a funeral tea this week and the Hall will be visited by 30 Polish community councillors who wish to view a project part funded by Leader and to discuss Leader funding. The recent craft fayre was very successful netting over £600 for the hall. The next main event will be the Burns Supper and it has been suggested this in run as a fund raiser for the Trust!

The Hall will close on the 19th December and reopen on the 5th Jan Staff will take holidays during that time The café will close on Christmas Day and New Years day.

² <http://www.ice.org.uk/nearyou/UK-Regions/Scotland/Education/Bridges-to-Schools>