

Arrochar & Tarbet Community Development Trust

Minutes of meeting held 13th June 2017

Present

Colin Adam, Lily McKay, Ronnie MacDonald, Lewis Kennedy Mhairi Cadie, Ellen Greenwood, Phil Startin, Tom Ireland

Apologies

Melanie Tonks, Maria Pollard, Duncan MacLachlan

Previous minutes proposed by Phil Startin and seconded by Mhairi Cadie

There were no declaration of interests

1. Progress reports

a. Trust Matters

Mark Sutcliffe has resigned his position as a director. We are sad to see him leave and thank him for his hard work and his vision for the trust, which we aim to carry forward

b. HMG

Mhairi gave the report as no one from the HMG was in attendance. The HMG have stated that they do not know who was on the trust board, a list of current directors will be sent to them.

The hall figures are still not available as they are still with the accountant. The bank balance as of 28th April is £34956.35. This includes the sum of £30,000 which is still to be transferred to the Fabric Fund.

The HMG are going through the terms of reference (TOR) and will give feedback to The Trust. The following time scale has been set

26th June HMG will have reviewed the TOR by this date

3rd July Trust directors will meet with HMG to discuss HMG's findings

11th of July Trust directors will meet to decide the final TOR and the way forward

17th July Trust Directors will meet with HMG and notify them of the final TOR

c. Café & Pit Stop

Figures for April were reported as follows

Income £15086.89

Expenditure £8482.16

Cash in Bank £17624.79

Staffing remains an issue.

Wifi equipment has been installed, giving customers free wifi access

The menu and pricing structure needs to be looked at. Locals feel it is too expensive although feedback on various social media states great value for money.

Colin is looking at a discount scheme for the community and how to roll this out.

Also various promotions are being looked at to increase revenue.

d. Community Council

Ellen Greenwood reported that the otter survey for the pontoon had been completed and that the loch head view point was still progressing. The Community Council has responded to the recent letter of complaint that was widely distributed by a visitor to the area

2. Steering Groups & Trust Roles

Trust Roles

Due to Mark's resignation the following changes were made

Chair – Tom Ireland

Deputy Chair – Mhairi Cadie

Treasurer – Phil Startin

Secretary – Colin Adam (temp)

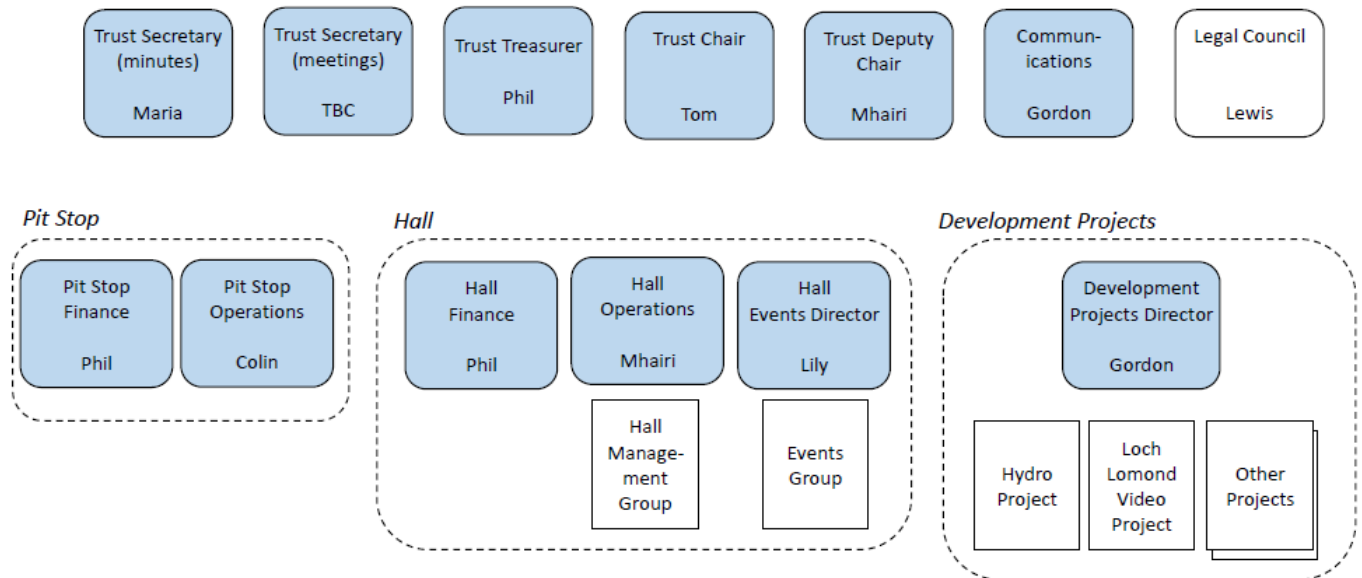
Minute Secretary – Maria Pollard

Gordon Paice – Communications & Marketing Director

Legal Council – Lewis Kennedy (advisory role not a director position)

These changes will be formally ratified at the next meeting when more directors will be present

Steering Groups



7. AOCB

Mhari has spoken to Visit Scotland and is looking into a VIP Scheme for the Hall/Café, it was agreed by all present she should continue with this.

Date of next meeting is Tuesday 11th July @ 19:30