

# Arrochar and Tarbet Community Development Trust Hall Management Committee

A meeting of the Hall Management Group was held on Tuesday 26 April 2016, at 10.30am, in the Three Villages Hall.

## AGENDA

**1. Attending:** Retta Deerin, Gill Dunbar, Barry Dickson, Mary Haggarty, Sue Henderson (Chair), Jimmy Kelly, Stephen Mackenzie (minutes).

**2. Apologies:** Melanie Tonks.

**3. Declaration of interests.** None made.

### **4. Previous minutes and matters arising.**

*First Aid Training:* RD reports that Danny from the ambulance station can do first aid training.

*Brakes:* GD contacted Wilson Washroom who are coming to see SM that afternoon; but SM pointed out that they can only do bathroom supplies.

*Film Nights:* still no one for running film nights. Possibly a need for two people at once. SM to ask David Burley. Possibly matinees come the winter and attempt a film night every month.

*Underfloor heating:* SM tried to contact J.M Gillies but to no avail. SM to liaise with JK about it.

*Finance:* invoices, SM to chase overdue invoices, urgently.

*Fabric Fund:* SH waiting for Mark Sutcliffe to submit a form for the new bank account. Questioned whether Trust involvement is required at all? Noted that the HMG is still part of the Trust for the time being. *JK to check with Lottery about the current position.*

*Immersion Heaters:* in progress, new heaters should be fitted soon.

The minutes were proposed by Barry Dickson; seconded Gill Dunbar.

## **5. Reports**

### **5.1 Finance**

GD offered her apologies as SAGE was out of sync, and no bank statement was available until the last minute. An Excel spreadsheet was presented instead.

Noted that: phone charges have reduced following the recent changes. Balance on 31st March was £29,899.88. PRS are waiting for a turnover figure from the accounts for the PRS/PPL licence.

**5.2 Admin**—nothing to report.

### 5.3 Events

#### —Beer Festival

GD presented balance sheet. Small surplus made, but awaiting one more invoice. Agreed £300 donation to MND. Food problems: no table service, and the Pit Stop closed early. Prices seemed high. HMG are disappointed that the Pit Stop didn't provide the service promised, charged high prices and closed early. Stewart Greenwood has agreed to set up a committee to organise next year's festival.

#### —Concerts

Two concerts had to be cancelled due to no tickets being sold; Gness and Jazz in the Village.

The HMG decided to proceed with Ben Maggs on 21st May. Posters to be put around the village as soon as possible. Agreed that too much risk in booking a tribute act because of the upfront cost; however if other groups wanted to organise such things in the hall they would get the support of the HMG.

Various other functions booked for the summer. Helensburgh Fiddlers would like to do a benefit concert for the Arrochar Mountain Rescue.

5.4 Catering/Housekeeping—nothing to report.

### 5.5 Users Update

—Playgroup may cancel Tuesday sessions due to low numbers.

## 6. Business Case for Separation from Trust

Document studied. Some suggestions made. MH made the point that the future Hall charity should be concerned with maintaining the hall and running it correctly, it should be the community itself that organises events, *etc.* *SH to revise and bring to next meeting.*

## 7. AOCB

*Roles and Responsibilities:* JK to be in charge of maintenance. RD secretary. BD User representative. Some discussion of catering role but no decision made.

*Cinderella Rockefeller.* SH and SM went to a presentation of the cheque at the school on Monday 25th. Money to be used to help playgroup, fireworks display, events for school holidays every second week. Donate: £200 to playgroup. £400 to fireworks.

*Phone.* Cordless phone locked away at night, GD expressed concern over this. *SM and JK to investigate.*

*Fireworks.* MH suggested asking Galafest for donation to fireworks fund.

*Defrib unit.* box obtained from HeartStart to install Defrib. outside. Ross Little asked to install it. HMG thanked Sheenah Nelson for the donation of the box. *SH to write a letter of thanks.*

**8. Date and time of next meeting:** Wednesday 25th May 2016 at 1030 in the Three Villages Hall.