

Arrochar & Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on **Tuesday 12 January 2016** at 10.30am in the Three Villages Hall:

MINUTE

1. Attending— Retta Deerin, Barry Dickson, Susan Henderson (chair), Stephen Mackenzie (minutes), Mary Haggary.

2. Apologies: Gill Dunbar, Gillian McGlone, Melanie Tonks.

3. Previous minutes and matters arising

Duncan Murray got a small present for doing the fireworks.

BT had been sent a letter of complaint and phoned back to apologise, offered a month's free rental.

Business Plan: ongoing.

Invoice to Pit Stop has been delivered.

Savings account: money not yet transferred. **SH to check with RBS.**

RD expressed concern about using SAGE. Suggested a "book" be kept instead.

Keys: gym/kitchen door key now on pass-key.

Night cover: SM to ask Teri and Chris about Fridays, Iain D back on Thursday. SM, DC, DB to continue alternating on Wednesdays.

CCTV: agreed, no need for extra camera.

Bouncy Castle: no progress, max cost £120.

Not clear if any more film nights, RD to contact Andy Downs.

Clarification of hall hire for community benefit: lower rates applicable if there is a tangible community benefit.

Flowers got for Jean Travis and Chris Fowler to thank them for doing coffee mornings.

Previous month's minutes were proposed by Retta Deerin, seconded by Mary Haggary.

4. Reports

4.1 Finance: GD not present and no bank statement received as yet. SH to check with bank re. savings account. Some discussion of how much money should be put aside and what it should be spent on, no firm conclusions reached.

4.2 Admin

Contact Red Cross to do defibrillator and first aid course. (**Action SM**)
Emergency procedure, Argyll and Bute. Contact ABC (**Action SM**) update Hall procedure (Action RD)

4.3 Events

Provisional dates for the three bands talked about the previous month. Galafest will be presenting a band called Broom Bezzums on 1st March. No progress on "Tonto McGregor". Duke of Edinburgh award on a weekend in February [*subsequently cancelled*]. Beer Festival? A countryside ranger had suggested organising a Blues Festival. September "wedding celebration" booked. Proposed running race on 4th June, nothing firm planned as yet.

4.4 Catering/Housekeeping

Agreed to open catering account with Brakes and buy stuff directly for coffee mornings and hall cleaning.

4.5 Users Update

Nothing to report.

5. AOCB

Preliminary planning application had been made for developing the old football field behind the Hall. Committee noted the application.

SM requested time off in February, this was agreed.

Lottery report distributed.

Question had been raised if the Hall should do more tourist information now the official tourist information had closed in Tarbet.

6. *Date and time of next meeting:*

16th Feb 2016, 1030, at the Three Villages Hall.