

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Wednesday 7th February 2018, at 5.45pm, at the Three Villages Hall.

MINUTE

1. Attending. M. Cadie, R. Deerin (*chair*), B. Dickson, G. Dunbar (*treasurer*), M. Haggarty, J. Kelly, S. Mackenzie (*minutes*), R. Macdonald.

Retta introduced Mhairi Cadie to the meeting and the Hall Management Committee.

2. Apologies. Declaration of interests. Apologies, L. McKay; no declaration of interests.

3. Previous minutes and matters arising

Car Park Signs: project cancelled.

Business Stream: further action required. Meeting acknowledged that there was need to have a contract with someone. GD and SM to action.

The minutes were proposed by G. Dunbar and seconded by M. Haggarty.

4. Reports

4.1. Trust Meeting Report

A Trust meeting was held in January, minutes not ready yet. A loan has been made to the Pit Stop Trading Company. A legal agreement has been drafted but not finalised.

4.2. Finance

Opening balance for month £36,199.28, closing £35,454.09.

Room hire commercial and clubs are apparently incorrect. More people using the gym since Christmas. Events ticket sales of £405 for Burns' Night, but noted that no invoices received for Burns' Night or January catering [*at time of meeting*]. Current bank balance about £31,000.

4.3. Admin

Front door repaired. No Beavers' sleepover date yet.

4.3.1. Staff Holiday Cover, etc.

Cover required for SM on holiday to check emails, *etc.* MC can check emails but not provide desk cover as she is working during the day. No decision made. Noting Douglas Campbell was taking holiday the week following the meeting.

4.4. Events

Noted that Burns' Supper went well. SM presented events list. No questions. Noted that Galafest will take place over two days this year in September.

4.5. Catering/Housekeeping

Question over how catering will be provided if Pit Stop closes. No conclusions drawn.

4.6. Users Update

Nothing to report.

5. AOCB

Marketing: talking with local Wedding Fayre company about having a wedding fair. Gary McAlpine making a wedding brochure. Budget of no more than £500.

Also agreed to review hall price list in general.

Independence of the Hall. Wide ranging discussion of hall becoming independent of trust again, no firm conclusions. Hall Committee largely supportive of independence. Concern expressed about the governance of the Trust. Suggested that one solution would be for HMG members to become Trust directors too.

Community Advertiser: noted that Hall events aren't in the Community Advertiser any more.

BD noted that Kilcreggan had received a grant to improve the appearance of the village and wondered if Arrochar could do something similar.

6. Date and time of next meeting. THURSDAY 8th March 2018 at 5.45pm.