

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Thursday 7th February 2019, in the Three Villages Hall.

MINUTE

1. Attending. R Deerin (chair), B Dickson, C Driscoll, G Dunbar (treasurer), M Haggarty, S Henderson, J Kelly, R MacDonald, S Mackenzie (minutes).

2. Apologies. Declaration of interests.

No apologies received nor declarations made.

3. Previous minutes and matters arising.

No second *Trust AGM* had been held, no minutes or accounts received. Next ordinary board meeting will be next Tuesday, the 12th.

Noted that *Youth Club* has disbanded.

Premises licence now surrendered, occasional licence has been obtained for church quiz. Not clear if Galafest has occasional licence for their quiz night.

Moray Council visit on the Sunday coming. Representatives from five halls soon to transfer to the voluntary sector on a fact-finding mission.

Concerts: SM has not contacted the bands yet; but Scottish Opera is booked in for February 2020.

DC returned to work and quite well.

G Dunbar proposed the minutes, and M Haggarty seconded.

4. Reports

4.1. Trust Meeting Report

No meetings since AGM.

4.2. Finance

GD reported: No bank statement again, she has contacted the bank again. Income still less than expenditure. Balance at 29th November 2018 £25,084.02, declining to £23,297.69, on 28th December 2018. Outstanding invoices of £1,154 for November and December 2018. Still reviewing contracts, *etc.* Suggested to request some of the Trust admin grant. Wedding show not happening any more. SH suggested making an

information book, taking payments from caterers, *etc.*, to advertise to wedding clients. SH agreed to organise this.

4.3. Admin

SM reported that bookings were coming in but not at the previous pace.

4.4. Events

SM distributed the events list. Nothing immediate to report, but noted that Scottish Opera had booked for February 2020. More inquiries from bands; a small American folk band, Claude Bourbon, the French guitarist, would like to play again but the committee decided against. GD pointed out that there were only a limited number of occasional licences that could be applied for in any given year.

4.5. Catering/Housekeeping

Nothing to report.

4.6. Users Update

Nothing to report.

5. AOCB

Changeworks: Noted that discussions were ongoing with Eamon King of Changeworks about a long term hire to assist his energy efficiency project.

Car Park: an email from the Chair of the Trust re. letting people using the car park was not well received. In particular the committee noted that overnight use of the car park by motorhomes was not acceptable to the neighbours of the hall. Also noted that permission to park was generally given by hall staff... when asked for.

SM on holiday: 13th February to 5th March. Arrangements being made for cover while he's off.

SH left the meeting. The incident at the 28th December 2018 "pre Hog" party organised by Jeff Stone was then discussed. It was noted that the Hall Management Committee Chair had sought legal advice on the position. It was advised that neither we nor the event organiser should have thought it necessary to hire additional security for this local charity event therefore neither the Hall Committee nor the event organiser are responsible for any repercussions from this regrettable occurrence.

6. Date and time of next meeting. Thursday 7th March 2019 at 1030 in the Three Villages Hall.