

Arrochar and Tarbet Community Development Trust

Hall Management Committee

MINUTE of Meeting held Tuesday 22nd March 2016

1. Attending: Retta Deerin (chair), Stephen Mackenzie (minutes), Barry Dickson, Gill Dunbar, Jim Kelly, Mary Haggarty, Gillian McGloane.

2. Apologies: Sue Henderson.
Retta welcomed Jim Kelly to the committee.

3. Declarations of Interest
No declarations of interest were made.

4. Previous Minutes and Matters Arising
Film nights: still trying to confirm someone to run film clubs.

First Aid and Defrib Training: SM not yet arranged first aid.

Retta still working on emergency procedure document.

Brakes a/c: SM not yet arranged new Brakes account; possible lead through a letter that had been sent, but consensus was not worth the effort of opening a completely new account.

Scouts: Some further discussion. Draft letter to be looked at next meeting.

Underfloor Heating: SM still hasn't contacted plumbers *re.* heating.

The minutes were proposed by: Gill Dunbar and seconded by: Mary Haggarty.

5. Reports

5.1. Finance

GD presented reports for February and up to March 17th; invoice income—no invoices raised while SM was away on holiday, still about £3000 outstanding, some quite old again.

High maintenance costs queried; explained a lot of the annual bills happen at this time of year.

“Fabric fund” £15k, still in progress. JK to discover documentation relating to maintenance period for building.

5.3. Events

Community Partnership want to run an EGM on Saturday 21st May, the same day as the Ben Maggs concert. SM asked the committee to confirm that it was possible to do both events in the same day, in terms of manpower, and the committee agreed that this was possible.

Beer festival arrangements appeared to be in order. Hall had been booked for both parliamentary elections and the EU referendum in June.

Arrochar race organised by Dawn Gourlay will now be in September due to the need to resolve safety issues.

Fundraiser for Playgroup to be held on April 5th.

"Cinderella Rockefeller" funds to be used for summer events for children. GMcG mentioned the availability of Lottery Grants for putting on activities. RD to talk to Eileen Kay about what might be possible.

5.4. Catering/Housekeeping. The kitchen immersion heater has started leaking and will need replaced quite soon. SM to ask Willy Dalziell about leaking immersion heaters, toilet pedestal.

6. Business Case for Hall Independence

RD reports that SH reports business case almost but not quite finished. Discussion deferred to the next meeting.

7. AOCB.

Some discussion of how to put on more events for children; established that the playgroup have purchased a bouncy castle.

SM was asked to leave the room for the end of the meeting while the committee discussed remuneration levels for the staff.

8. Date of Next Meeting: Tuesday 26th April 2016 at 1030 in the Three Villages Hall.