

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Thursday 10th January 2019, at the Three Villages Hall.

MINUTE

1. Attending

R Deerin (chair), G Dunbar (treasurer), J Kelly, M Haggarty, S Henderson, S Mackenzie (minutes)

2. Apologies. Declaration of interests

C Driscoll, B Dickson. No declarations of interest made.

3. Previous minutes and matters arising

Clear water; letter drafted and will be sent following meeting.

Jerry Cushing's family made a generous donation after the funeral tea in December. A letter of thanks will be sent.

Minutes proposed by G Dunbar and seconded by J Kelly.

4. Reports

4.1. Trust Meeting Report

Members of the HMG attended the AGM on 28th December. Both Cafe and Hall have made a loss for the year. There will be a special meeting regarding the cafe in January.

4.2. Finance

GD reported that opening balance on 1st November was £25,294.04, closing at £24,811.02 on the 28th. No bank statement again, the bank had been contacted and the missing three months should arrive soon. As a result no December figures could be provided yet. However, at the end of December the bank balance was down to £24,000. Commercial bookings down, GD was concerned that they will not recover soon.

Currently expenditure exceeds income. Noted that there were some exceptional costs during the year, e.g. repairs.

Time to look at other sources of revenue. At the moment £2,664 outstanding invoices; but few are outstanding a very long time. Bank balance at beginning of August approx. £30,000; so a considerable decline!

Consideration given to changing prices, but recognised that might suppress demand even more. Clubs unlikely to be able to afford a price rise.

Decided to discontinue the Google ads that have been running for the last few months. Discussion of other possible advertising.

Noted that clubs were declining also. The meeting agreed to review possible additional sources of income for next month, also to review current expenditure and see if it was possible to economise. GD and SM to action.

4.3. Admin

Premises license has been surrendered to the board but no acknowledgement has been received, SM to check what happened. SM also needs to clarify if a Public Entertainment Licence is required or not.

4.4. Events

Events list discussed. SM still to contact the two bands mentioned last month. Noted again that the hall management group aren't responsible for events, the hope is that organisations in the community will book the hall for events in the main. Also noted that representatives from village halls in Moray would be visiting in February for a fact finding session.

4.5. Catering/Housekeeping

Welcome to Sue H. Reported that November had been busy but so far the new catering arrangements were going well. Sue agreed to hold her price at £3.50 per person for the normal lunch; thus allowing some income to the hall from catering.

4.6. Users Update

Nothing to report this month.

5. AOCB

Noted that Douglas Campbell was off sick.

6. Date and time of next meeting. Thursday 7th February 2019 at 1030.