

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Thursday 10th May 2018, in the Three Villages Hall.

DRAFT MINUTE

1. Attending. R Deerin (chair), B Dickson, C Driscoll, G Dunbar (treasurer), M Haggarty, R Macdonald, S Mackenzie (minutes).

2. Apologies. Declaration of interests.

No apologies received. No declaration of interests received.

3. Previous minutes and matters arising.

First £2,000 of loan to Pit Stop has now been paid back.

Wedding brochure: no further contact from the people who were wanting to run a bridal show in the hall..

Accessible signage. Not ordered yet.

June 8th concert is going ahead after all.

The minutes were proposed by G Dunbar and seconded by R MacDonald.

4. Reports

4.1. Trust Meeting Report

No trust meeting (not quorate). Duncan Maclachlan is now acting chair.

4.2. Finance

The bank balance was £32 287.93 at the start of the month, and was £27 710.18 at the end; quite large expenses this month, including electricity bill

and replacing hot water heaters in the toilets. One long term unpaid invoice, further inquiries will be made.

4.3. Admin

A booking request had been made for an evening with clubs booked in. When told this the client asked again if the clubs could be moved. SM asked the HMG if they were willing to do this and the conclusion was no; the hall is for local clubs and this booking would have to be declined.

4.4. Events

SM reviewed the list of forthcoming events. Noted that there were several weekend bookings to come in May.

4.5. Catering/Housekeeping

Noted that review of Health and Safety with Caroline Logan was continuing.

4.6. Users Update

Nothing to report.

5. AOCB.

No further matters relating to the hall were discussed.

6. Date and time of next meeting. *Thursday June 7th at 4.30pm.*