

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group will be held on Tuesday 27th August 2019, at 10.30am, at the Three Villages Hall.

MINUTE

1. Attending. R Deerin (chair), G Dunbar, B Dickson, M Haggarty, J Kelly, S Mackenzie (minutes).

2. Apologies. Declaration of interests.

Apologies from S Henderson. No declarations of interest made.

3. Previous minutes and matters arising.

Car Park Sign. Ordered and arrived, needs to be put up.

Energy Report. No further action taken, but suggested committee review the document.

Fire Panel. Obtain three quotes for replacement of fire panel as it appears to be an obligation. Will be referred to Trust Board for decision because of the amount of money. However, still waiting for impartial advice from the fire and rescue service.

Mull Theatre. Going ahead on October 14th. Agreed a bar would be inappropriate for this occasion. *Helensburgh Orchestral Society.* Concert very successful. *Munro exhibition* had been popular.

The minutes were proposed by G Dunbar and seconded by M Haggarty.

4. Reports

4.1. Trust Meeting Report

No report.

4.2. Finance

July: bank balance opened at 28/6/19, £16,487.41, ending on 29/7/2019, £16,425.82. Currently £904.50 invoices over 30 days. Nothing else of note in terms of payments or income.

Agreed to write off Lisa Milton's unpaid invoices (total £180) as a bad debt as they were unlikely ever to be paid despite frequent requests for payment.

4.3. Admin

SECOM have serviced the burglar alarm and CCTV. Matching Panel have reinstated their monthly bookings in the hall, this was welcome news. Changeworks has appointed a new project officer, Jamie Proudfoot, and will be resuming their weekly hire of the office.

4.4. Events

Upcoming events included the LAAS AGM, 10K race, Step Up Scotland, Galafest, Mull Theatre, Scottish Place Name Society.

GD noted that the Orchestral Society concert made a profit of £311, and thanked everyone who contributed to the day.

4.5. Catering/Housekeeping

No report.

4.6. Users Update

No report.

5. AOCB.

Noted that the Hall had not been approached about a “Zero Waste Village” initiative.

6. Date and time of next meeting. Wednesday 2nd October 2019 at the Three Villages Hall, at 10.30am.