

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Wednesday 2nd October 2019, at the Three Villages Hall.

MINUTE

1. Attending. B Dickson, R Deerin (Chair), G Dunbar (Treasurer), M Haggarty, J Kelly, R MacDonald, S Mackenzie (minutes).

2. Apologies. Declaration of interests. S Henderson. No declarations of interest.

3. Previous minutes and matters arising

Car park sign: installed.

Fire panel: Another quote received from ASCO for “in hours” working, slight reduction in price. Awaiting response from Chubb. SM noted that the Fire Service had verbally informed him that there was no legal requirement to replace the panel after ten years.

Noted that *10K Race* and *Galafest* went off successfully.

The minutes were proposed by G Dunbar and seconded by M Haggarty.

4. Reports

4.1. Trust Meeting Report

Noted that an extra Trust meeting had taken place to discuss the issue of an unpaid water bill.

4.2. Finance

Bank account in August started £16,425.82, and ended 30/8/19, £14,443.44. Quiet period in the hall with few bookings, less club activity. Overheads included the annual ICO data protection fee, which covers the entire Trust. Overdue invoices amount to £1,403 at present.

4.3. Admin

SM noted that there was a very low rate of bookings for the forthcoming months. Glasgow's Peoples' Energy has asked for letter of authority for electricity renewal quotes, this was agreed. RD has checked the hall's insurance and thinks there is sufficient cover; this in response to the issue raised by Cllr Freeman at a recent community council meeting.

4.4. Events

The list of forthcoming events was reviewed. Next major event was Mull Theatre. Noted that it was difficult to place posters in the village now there were so few shops. Then the Scottish Placename Society on Saturday 2nd November. In 2020, the A83 Taskforce has been booked for January; Scottish Opera are coming in February. Glasgow Jitterbugs have booked a weekend in March.

4.5. Catering/Housekeeping

Nothing to report from catering except to note that items were still going missing from the kitchen from time to time. Noted that the oven broke down in the Pit Stop and they used the Hall's oven on several occasions.

4.6. Users Update

Nothing to report.

5. AOCB

Noted that parents with young children should be made to feel welcome at coffee mornings but it was incumbent on said parents to make sure their children were properly supervised.

6. Date and time of next meeting. ~~Tuesday 29th~~ **Thursday 31st** October, 2019 at 10.30am in the Three Villages Hall.