

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Thursday 4th October 2018, at the Three Villages Hall.

MINUTE

1. Attending. R. Deerin (*chair*), G. Dunbar (*treasurer*), M. Haggarty, R. MacDonald, S. Mackenzie (*minutes*).

2. Apologies. Declaration of interests

C. Driscoll, B. Dickson, J. Kelly. No declarations made.

3. Previous minutes and matters arising

Water: cheque from Pit Stop cleared on second attempt. Water charges reduced to £1,200 and has now been paid. Thanks to Heather Young for her help with this issue.

No report from Trust Meeting re. *Pit Stop and catering*.

Hand drier: new drier installed.

Colostomy bags: agreed to *install sanitary bin in gents*, ask Wilson Washroom to install. SM to action.

Catering: new arrangements working well so far.

Water consumption: reduced somewhat by adjusting urinal flush.

Car Park Sign: not arrived yet. Temporary sign seems to be having some effect but hard to tell as the tourist season is finished anyway.

Arrochar Hotel: no contact made yet, GD to write letter.

The minutes were proposed by M Haggarty, and seconded by Gill Dunbar.

4. Reports

4.1. Trust Meeting Report

No report received.

4.2. Finance

GD reported for August. Opening balance was: £30,276.91 and the closing balance was £25,585.37. Noted that there were several large bills including PPL/PRS, Pit Stop catering, electricity, *etc.* Also noted that income was down due to fewer commercial bookings being made.

4.3. Admin

Licencing: personal licence refresher training attended but SM still need to apply to council to renew personal licence.

HMG agreed to give up the permanent alcohol licence, SM to action.

Rates exemption: application date has passed but still waiting for copy of recent accounts.

4.4. Events

List of events presented. Currently no concerts or other events planned, except the pantomime at Christmas. Pigeon show went ok, no major issues and they liked the venue.

4.5. Catering/Housekeeping

New catering arrangements going well so far, as noted above.

4.6. Users Update

Noted that Senior Exercise Class has ceased. Bowling has resumed for the winter season.

5. AOCB.

None.

6. Date and time of next meeting. Wednesday 7th November at 1030.