

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Tuesday 7th January 2020, at 10.30am, at the Three Villages Hall.

MINUTE

1. Attending

B Dickson, R Deerin (*chair*), G Dunbar (*treasurer*), J Kelly, S Henderson, R MacDonald, S Mackenzie (*minutes*).

2. Apologies. Declaration of interests

M Haggarty.

3. Previous minutes and matters arising

Agreed to remain with SSE for Electricity. Thanks to Ronnie *et al* for organising the Christmas lights this year.

The minutes were proposed by G Dunbar and seconded by J Kelly.

4. Reports

4.1. Trust Meeting Report

Documents for the next meeting noted.

4.2. Finance

Nov opening balance was £15,509.64 (29th November) closing at £12,998.89 (27th December). Room hire commercial included the election. Overheads large in December, various annual contracts and some maintenance to pay for. GD concerned over long term feasibility of the hall; expenditure routinely exceeds income now. A real need now to increase income, and also to control costs. A meeting will be arranged with Heather Young to discuss the situation and any potential mitigations. Impending increase in minimum wage noted.

4.3. Admin

Car park lights now repaired. Plumber to be arranged for various jobs. Notification of insurance renewal had been received.

4.4. Events

List reviewed, not many bookings this year. Scottish Opera coming on 15th February.

4.5. Catering/Housekeeping

Catering continuing routinely, no problems reported.

4.6. Users Update

Normal Zumba has resumed with the instructor returning from her cruise.

5. AOCB

None.

6. Date and time of next meeting. Tuesday 11th February 2020 at the Three Villages Hall.